



**Mekong River Commission**  
For Sustainable Development

## REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTANCY SERVICES)

*Procurement Ref. No. [Title of Assignment]*  
CONSULTANCY SERVICES

The Mekong River Commission (MRC) has set aside funds in its budget toward the cost of the *[insert name of project]* and intends to apply part of the proceeds for consultancy services. The services include *[insert brief description, implementation period, etc.]*.

MRC now invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultants may associate to enhance their qualifications.

A consultant will be selected in accordance with the procedures set out in the MRC Procurement Manual available at [www.mrcmekong.org](http://www.mrcmekong.org)

Interested consultants may obtain further information at the address below during office hours *[insert office hours if applicable, i.e. 09:00 to 17:00 hours]*.

Expressions of interest must be delivered to the address below by *[insert date]*.

**Mekong River Commission Secretariat**

Attn: *[insert name of officer & title]*

*[insert postal address and/or street address]*

*[insert postal code, city and country]*

Tel: *[include the country and city code]*

Fax: *[include the country and city code]*

E-mail: *[insert email of receiving officer]*

Web site: [www.mrcmekong.org](http://www.mrcmekong.org)