



The 7th MRC Regional Stakeholder Forum

Mekong Transboundary Integrated Water Resources Management

20-21 May 2019, Bangkok, Thailand

ADMINISTRATIVE NOTE

The Forum will be held at the [Sofitel Bangkok Sukhumvit Hotel](#), Bangkok, Thailand

REGISTRATION

Participation is open and free of charge, but registration is required. To register for the forum, please fill in the [online registration form](#) and submit **by 10 May 2019**.

GO GREEN! Towards a paperless meeting.

To help preserve our environment, we hope to reduce the amount of paper we print for this meeting. May we advise participants to refer to the e-documents or please bring your own printouts to the meeting.

TRAVEL DOCUMENTS

Participants should make your own arrangements in order to obtain passports, visa and other travel documents as well as any required inoculation or vaccination certificates. The MRC do not reimburse the cost of obtaining the passports, visas, vaccinations, airport taxes, excess baggage and airport transfer.

Please note that the passport expire date must be **at least 6 months from the date of arrival** to Thailand.

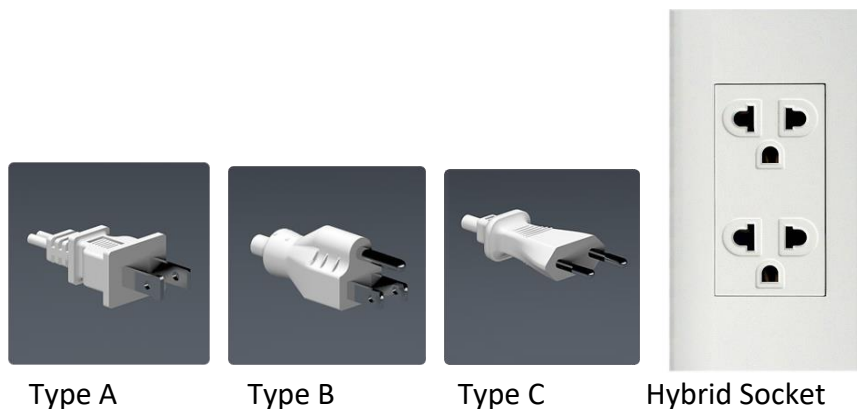
Generally, a foreign citizen who wishes to enter the Kingdom of Thailand is required to obtain a visa from a Royal Thai Embassy or a Royal Thai Consulate-General. However, nationals of certain countries do not require a visa if they meet visa exemption requirements; visit here for detail lists: <http://www.mfa.go.th/main/en/services/4908/15405-General-information.html>

CLIMATE IN BANGKOK

The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit)

ELECTRIC PLUG AND SOCKET

The electric power in Thailand is 220V running at 50Hz and the plug types used are either type A, type B, or type C. A hybrid socket is almost universally found, which accepts a combination of the above plug types. Delegates are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances as the Secretariat will not be able to provide these. In case of need, adapters can be purchased from shops in the city dealing in electronic and electrical items.



TRANSPORT FROM SUVARNABHUMI INTERNATIONAL AIRPORT TO CITY

Bangkok Suvarnabhumi International Airport is located approximately 30kms away from Bangkok's CBD. The 4 transport options listed below are the most common modes to travel from the airport to city.

1. AIRPORT RAIL LINK (ARL) OR AIRPORT TRAIN

The Airport Rail Link City Line is the fastest way to travel back and forth between Suvarnabhumi Airport and central Bangkok. The train station can be found at Basement B of the passenger terminal.

Service route: The train starts its journey at Suvarnabhumi station and end the ride at Phaya Thai interchange station in downtown Bangkok. Phaya Thai is a major station of the BTS Skytrain, from there you can take the train to travel around the city. The Airport Train stops at 6 stations along its way. One of them are the Makkasan City Interchange Station – a MRT station that can bring you around through its underground train system.

Travel time: 25 to 30 minutes

Cost: 45 baht (\$1.3)

Service hours: 06:00 to 00:00 daily

Service schedule: The schedule offers trains every 12 minutes from 06:00 to 09:30 and from 16:30 to 20:30 on Monday to Friday. Apart from this, the trains leave every 15 minutes.

2. PUBLIC VAN – ROUTE 551

The vans pick up passengers at gates 1 and 8 of Arrival Terminal, which are situated on the first floor.

Service route: From Suvarnabhumi Airport to Victory Monument. Victory Monument is a major transportation hub that offers bus, van and BTS Skytrain services to Bangkok residents. The van makes some stops along the route.

Travel time: 45 to 55 minutes

Cost: 40 baht (\$1.15)

Service hours: 05:00 to 22:00 daily

Service schedule: Departure every 20 minutes. The intervals become shorter during afternoon peak hours, from 16:00 to 18:00, with services available every 5 minutes.

3. BANGKOK AIRPORT TAXI

Service is available at Passenger Terminal (first floor) gate 4 and gate 7. It is recommended to take a metered taxi (taxi with meter). And don't forget to ask taxi driver to switch the meter on.

Travel time: 40 to 50 minutes

Cost: Ranging from 350 to 420 baht (\$10 to \$12), including tolls and airport tax

Service hours: 24 hours

4. MINIBUS PRIVATE TRANSFER

If you have a group of 6 to 8 people, then minibus private transfer is your best option. There are many companies offering this kind of service, but the most reliable provider must be Airport Limousine. You can find their service counter on the second floor, which is near Baggage Claims area.

Travel time: 40 to 50 minutes

Cost: Prices are charged based on the traveling distance. If you travel from Suvarnabhumi Airport to a venue in Bangkok's CBD (30-35km), it will cost you around 1300 baht (\$37) per trip. Their Toyota Commuter minibus can carry a maximum load of 8 passengers.

Service hours: 24 hours







TRANSPORT TO MEETING VENUE

Sofitel Bangkok Sukhumvit is 200m away from BTS Nana and about 500m away from BTS Asok. Participants can use public transport (BTS, bus) or tuktuk or normal taxi or Grab taxi.



HOTEL OPTIONS IN BANGKOK

Below are some hotel options near the meeting venue

	Hotel/ address	Price	Photo	
1	Sofitel Sukhumvit Hotel - Between Sukhumvit 13-15, BTS Nana Station (Walk 200 m.)	THB 3,000-6,000 (Room rate update day by day)	 	
2	Ibis Siam Bangkok Hotel 27 Rama I Rd, Khwaeng Wang Mai, Khet Pathum Wan, 10330, Thailand Tel: +66 2 659 2888 *BTS National Stadium Station	THB -1,800-2,800 (Room rate update day by day) *Book via Booking.com or Agoda.com only	 	
3	Kritthai Resident 931/1 Rama 1 Rd., Pathumwan Wangmai, Bangkok, Thailand 1030 Tel: +66 2 219 4100 *BTS National Stadium Station	THB 1,800-2,800 (Room rate update day by day) * Book via Booking.com or Agoda.com only	 	
4	Muangphol Mansion 931/9 Rama 1 Rd. Patumwan Wungmai, Bangkok 10330, Thailand *BTS National Stadium Station	THB 1,500-1,800 (Room rate update day by day) * Book via Booking.com or Agoda.com only	